

Frontline Management: Leveraging the Strengths of Your Style

How do you help managers learn to manage productively?

By tapping into each manager's unique strengths so they can coach, direct, communicate, and manage in a way that allows others to excel.

idXready™: Frontline Management: Leveraging the Strengths of Your Style provides managers with the tools they need to coach and develop competent, motivated employees by gaining a deeper understanding of individual strengths and challenges.

Individualized Participant Workbooks incorporating validated research-based assessment data provide each participant with a personalized, relevant learning experience. Through innovative, hands-on, experiential learning activities, participants learn techniques to **maximize their communications skills** as managers. Rich video content and a wide range of individual and group activities allow participants to learn about their own and others' behavior, **capitalizing on their people skills knowledge and management effectiveness.**

Participants walk away with the skills, knowledge, and tools they need to **develop strong relationships with their employees.** Your organization will benefit from **higher employee satisfaction, less turnover, and stronger employee-manager relationships,** saving you time and money.

In *Frontline Management: Leveraging the Strengths of Your Style*, participants will:

- Learn four different approaches to management
- Discover their unique management styles
- Understand their unique strengths and challenges as managers
- Recognize how they manage when:
 - Communicating -Decision-making
 - Delegating -Managing time
 - Directing people -Problem-solving
 - Developing people -Motivating others
- Identify different responses to their management strengths and understand how strengths can be overused
- Create individual action plans based on their unique management strengths and challenges to aid them in managing productively and effectively

idXready Programs synchronize...

- proven learning models • participant pre-work
- rich video assets • validated research-based assessments
- individualized participant manuals • fully scripted leader's manuals
- professional PowerPoint • proven processing activities • contemporary content

Other *idXready* Programs

- Reducing Team Conflict
- Capitalizing on Team Talents™
- Collaborative Skills for Teams
- DiSC®-Powered Selling
- Improving Your Listening Skills

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Introducing *idXready*™

idXready™ programs are the first training and development programs that are designed to integrate and synchronize all aspects of the learning experience, from participant pre-work to individualized workbooks; from rich video assets imbedded into professional PowerPoint to proven processing activities. By incorporating validated research-based assessments into participant workbooks, *idXready* programs allow you to deliver training at an individual level, making your business and people skills training a vital part of your organization's learning strategy.

***idXready* programs have synchronized the following training essentials for you:**

Online Assessment

Includes trusted, proven assessment. The assessment is sent as pre-work completed online prior to training, ensuring training time is maximized.

Individualized Participant Workbook

Workbooks incorporate personalized assessments for each individual. The learning becomes relevant and the facilitation time more effective and productive.

Synchronized Participant Pages

Corresponding participant workbook pages for every PowerPoint reference. Note taking is made easy — guesswork is removed, and participants keep in step with every reference you make.

Fully Scripted Leader's Guide

Synchronized with Participant Workbooks and PowerPoint, and editable. Leader's Guides are generated in easily accessible PowerPoint files, which are ready to use as they are, or may be edited with your personal touches.

PowerPoint That Makes a Point

High-impact, visual storytelling slides with effective animations. Professional, high-quality presentations that quickly engage learners.

Video Built into PowerPoint

PowerPoint files built with video synchronized right into the presentation. No more wasting time searching for video clips on a VHS tape or DVD, taking the stress out of transition time.



PEOPLE 1ST Workplace Communications

ASSISTING YOU TO DEVELOP

.....THE HUMAN SIDE OF BUSINESS

Jack & Dorothy Hobbs - Team Partners

OTTAWA ONTARIO CANADA K1S 1J7

613 860-0605 Toll Free 1 888 847-0727

info@people1st.ca www.people1st.ca